

# SRFC OFFICIAL BOOKING FORM

Please fill in both sections, using capitals, deleting as necessary, and retaining bottom copy for you reference.

## Section One: Club Copy

Date of Function:..... Type of Function.....  
Contact Name:..... Tel:.....  
Address:.....  
SRFC Member: Yes/No                      Number Attending:.....

### Your Requirements:

- ◆ Clubhouse            Yes/No
- ◆ Bar                    Yes/No
- ◆ Kitchen             Yes/No    (£50 security bond required)
- ◆ Catering             Self/Outside Caterers
- ◆ Times                Access to the building.....  
                              Start/Finish of Function.....  
**BAR CLOSSES AT 12.00pm**  
**BAR EXTENSION TILL 1am AVAILBLE AT A COST OF £20**

**Total Costs: £..... £50 NON REFUNDABLE DEPOSIT REQUIRED TO SECURE BOOKING.  
BALANCE PAYABLE 1 MONTH PRIOR TO FUNCTION DATE.**

**Payment can be made by most major Debit or C/Cards £5 charge on C/Cards  
CHEQUES MADE PAYABLE TO SYSTON RFC**

Signed .....Organiser

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## Section two: Organisers copy

Date of Function:..... Type of Function.....  
Contact Name:..... Tel:.....  
Address:.....  
SRFC Member: Yes/No                      Number Attending:.....

### Your Requirements:

- ◆ Clubhouse            Yes/No
- ◆ Bar                    Yes/No
- ◆ Kitchen             Yes/No    (£50 security bond required)
- ◆ Catering             Self/Outside Caterers
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CHEQUES MADE PAYABLE TO SYSTON RFC**

**I understand that all breakages will be charged. I agree to pay the balance by.....**

Signed .....Organiser

Return completed form to: Tracy Smith, 74 Barkby Road, Syston, Leics, LE7 2AF  
Club contact Tracy Smith 0116 2607719 or Clubhouse number 0116 2601223